

SELKIRK & DISTRICT COMMUNITY FOUNDATION INC.

Code of Conduct Policy

A code of conduct is a statement of essential principles intended to govern the conduct and accountability of the Board of Directors and the staff of the Foundation.

Board Members, non board members on sub-committees and staff will be expected to comply with the Code of Conduct that encourages the development of a spirit of collective decision-making, shared objectives and shared ownership of and respect for Board of Directors decisions.

Our Code of Conduct includes a commitment to conduct oneself in a manner that:

- ✓ Supports the objectives of the Foundation
- ✓ Serves the overall best interest of the Foundation rather than any particular constituency
- ✓ Brings credibility and goodwill to the Foundation
- ✓ Respects principles of fair play and due process
- ✓ Demonstrates respect for individuals and strives to be inclusive in all decision making
- ✓ Work to incorporate a variety of community perspectives on culture, diversity, linguistic and lived experiences in executing the Foundation's business.
- ✓ Gives respect and fair consideration to various views
- ✓ Demonstrates due diligence and dedication in preparation for and attendance at meetings, special events and in all activities undertaken on behalf of the Foundation
- ✓ Ensures that the financial affairs of the Foundation are conducted in a responsible and transparent manner with due regard for their fiduciary responsibilities, confidentiality and public trusteeship
- ✓ Avoids real and perceived conflict of interests
- ✓ Conforms with bylaws and policies approved by the Board of Directors
- ✓ Publicly demonstrates acceptance, respect and support for decisions legitimately taken in transaction of the Foundation's business.

Individuals are required to sign and date the code of conduct and confidentiality statement upon appointment to the Board of Directors or to a sub-committee or when hired as staff.

This policy is to be reviewed every three years.

ADOPTED at a meeting of the Board of Directors of the Foundation:

DATE: February 8, 2022

Chair _____ **Shauna Curtin**

Secretary _____ **Greg Dewar**